

**Minutes of Regular Session Meeting  
The Board of Education  
Summit Hill District 161**

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**October 18, 2023**

The regular session meeting of the Board of Education of Summit Hill District 161 was held October 18, 2023, beginning 6:30 PM at the Administrative Center.

The meeting was called to order by President Jim Martin, Secretary Katie Campbell called roll. Members in attendance were: Jim Martin, Joy Murphy, Katie Campbell, Stefanie McCleish, Amy Berk, and Matthew Carey. Member absent: John Winter. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

**Closed Session**

A motion was made by Mrs. Murphy and seconded by Mrs. Berk that the Board of Education go into Closed Session according to 5 ILCS 120/2(c)(1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. printed and publicly posted on the agenda. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays. The time was 6:32 p.m.

**Return to Open Session**

A motion was made by Mrs. McCleish and seconded by Mrs. Berk that the Board of Education return to open session. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays. The time was 7:27 p.m.

**Action as a Result of Closed Session – Notice to Remedy Employee 202301**

A motion was made by Jim Martin that the Board of Education:

WHEREAS, the Board of Education of Summit Hill School District Number 161 has received reports from the Administration regarding the conduct of Roxanne Rodgers, a tenured teacher of this School District; and

WHEREAS, this Board finds and determines that such reports state causes, charges, reasons, and defects in the conduct of this employee, which, if not removed, are causes, charges, reasons, and defects warranting the discharge and dismissal of this employee, as a teacher in this School District; and

WHEREAS, this Board finds and determines that the conduct of this employee, to date in this District has been deficient and unsatisfactory;

NOW, THEREFORE, Be It Resolved by the Board of Education of Summit Hill School District Number 161, Will County, Illinois, as follows:

**SECTION 1:** That the President and Secretary of this Board of Education are hereby authorized and directed to sign and serve, or cause to be served, on behalf of this Board of Education, on Roxanne Rodgers, a Notice to Remedy substantially in the form of Exhibit A, attached to and made a part of this Resolution, which Notice enumerates causes, charges, reasons, and defects that this Board determines, if not remedied, may result in the discharge and dismissal of Roxanne Rodgers, as an employee of this School District.

**SECTION 2:** That this Resolution shall be in full force and effect upon its adoption.

ADOPTED this 18th day of October, 2023

Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy abstain, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 5 ayes, 0 nays, 1 abstain.

#### Recognition

Debbie Rojas from SHEF presented the District with news of receiving the Aileen Andrew Foundation award in the amount of \$10,000. Mrs. Rojas stated that the donation will be used towards the upgrades in AV equipment at Walker Intermediate School.

#### Summit Award

Dr. McDermott presented the Summit Award to Indian Trail Tech Teacher Johnah Schneider, Arbury Hills Building Tech Brett Scheuber and Dr. Julian Rogus School Tech Timothy Schmelzer.

#### Principal Appreciation Recognition

The Board of Education recognized Colin Bradley, Tracy Bulfer, Dana Wright, Jason Isdonas, Francie Boss, Maura Carroll, Marianne Hourihan, Laura Gobel, Ryan Nagle and Monica Laux in celebration of National Principal Month.

#### Freedom of Information Request

There were no FOIA requests at this time.

#### Public Comments

Public comments were made by Bridet Washburn and Becky Bombacino.

#### Approval of Consent of Agenda

Mr. Martin read the items on the consent of agenda. Mr. Carey motioned, and Mrs. Murphy seconded.

6-A-1a – Policy Committee Meeting Minutes of September 20, 2023

6-A-1b – Regular Session Meeting Minutes of September 20, 2023

6-A-1c – Closed Session Meeting Minutes of September 20, 2023

6-A-1d – Building & Grounds Usage Committee Meeting Minutes of October 4, 2023

- 6-A-2 - Approval of July and August Cash Report
- 6-A-3 – Approval of Bills List of October 18, 2023
- 6-A-4– Approval of Resignation of Staff

None at this time

- 6-A-5 – Approval of Family Medical Leave

None at this time

- 6-A-6– Approval of Employment of Staff

Angela Diggs-Taylor, .5 Psychologist at Dr. Julian Rogus School and Hilda Walker School  
Yumira Gonzalez, Paraprofessional

- 6-A-7 Approval of Memorandum of Understanding – PE Teacher Loss of Plan

Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Policy Committee Meeting Minutes of September 20, 2023

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the policy committee meeting minutes of September 20, 2023, as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Regular Session Meeting Minutes of September 20, 2023

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the regular session meeting minutes of September 20, 2023, as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Closed Session Meeting Minutes of September 20, 2023

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the closed session meeting minutes of September 20, 2023. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Building/Grounds Usage Committee Meeting Minutes of October 4, 2023

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the buildings/grounds usage committee meeting as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Approval of July and August Cash Report

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the July and August Cash reports as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Bills List of October 18, 2023

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the October 18, 2023 Bills List as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Resignation of Staff

There were no resignations at this time.

#### Approval of Family Medical Leave

None at this time.

#### Approval of Employment of Staff

A motion was made by Mr. Carey and seconded by Mrs. Murphy that the Board of Education approve the employment of:

Angela Taylor, .5 Psychologist at Dr. Julian Rogus School and Hilda Walker School  
Salary \$55,441.00

Yumira Gonzalea, Paraprofessional at Dr. Julian Rogus School  
Hourly Rate: \$16.88

Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Memorandum of Understanding – PE Teacher Loss of Time

A motion was made by Mrs. Murphy and seconded by Mr. Carey that the Board of Education approved the Memorandum of Understanding for PE loss of time as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

#### Approval of Rebid Snow Removal

A motion was made by Mrs. Murphy and seconded by Mrs. McCleish that the Board of Education approve rebidding of snow removal for the 2023-2024 school year. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

### First Reading of Board Policies

A motion was made by Mrs. McCleish and seconded by Mrs. Murphy that the Board of Education approve the first reading of Board Policy 2:80, 2:110, 2:170, 3:40, 4:45, 4:60, 4:100, 5:30, 5:90, 5:125, 5:150, 5:170, 5:230, 5:260, 6:10, 6:135, 6:190, 6:230, 6:240, 7:275, 7:305, 8:20, 8:25, 8:95, as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

### Approval of Activity Bus Transportation Change Order

A motion was made by Mrs. Murphy and seconded by Mrs. Berk that the Board of Education approve the resolution and change order, with Safeway Transportation for Activity Transportation for the three years ending June 30, 2026. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

### Authorization to Conduct Levy Hearing

A motion was made by Mrs. Berk and seconded by Mrs. McCleish that the Board of Education authorize the publication of notice of the Levy Hearing at 7:30 p.m. on December 20, 2023. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

### Approval of Assistant Facilities Manager Job Description

A motion was made by Mrs. Campbell and seconded by Mrs. Murphy that the Board of Education approve the Assistant Facilities Manager Job Description as presented. Roll Call Vote: Mrs. Berk aye, Mrs. McCleish aye, Mrs. Murphy aye, Mr. Carey aye, Mrs. Campbell aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

### Buildings/Grounds Update

Mr. Martin stated that the October 4, 2023, Buildings/Grounds Usage Committee information that was presented was posted on the District website for the community to review.

### Enrollment

The enrollment update was presented in the BoardBook.

### SCO Update

Dr. McDermott stated for those SCO's who expended fundraising monies to form their own non-for-profits, we investigated the best way to help support them. Rather than reimbursing, the better option would be to offer those schools an equal amount of District funds in the form of an assembly or activity for our students. The amounts are Indian Trail, \$1777.94, Frankfort Square, \$2180.00, Dr. Julian Rogus School, \$326.53, Hilda

Walker, \$1400.00 and all other schools remain under the districts umbrella. This would be a one-time (one-year) commitment from the District.

#### School Resource Officer (SRO) Update

Dr. McDermott gave an updated on his meeting with the Will County Police Department.

#### District 843 Meeting Report

Mr. Martin gave an update on the September 26, 2023, District 843 meeting.

#### Board Member Building Reports

Each board member liaisons shared highlights of what is going on in the school buildings.

#### IASB Resolution

Board members were asked to review the IASB resolution and bring back any recommendations on the resolutions.

#### Public Comments

A public comment was made by Ariel Donato.

#### Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 9:03 pm.

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President

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Secretary